

## **Whitehorse Manningham Regional Library Corporation**

# **AGENDA**

### **Extra Ordinary Meeting of the Board**

**Wednesday 17 October 2018 at 5.00pm**

**Box Hill Library, Level 1, Meeting Room 1  
1040 Whitehorse Road, Box Hill 3128**

Members: Cr Anna Chen  
Cr Geoff Gough  
Cr Tina Liu  
Cr Prue Cutts  
Mr Jeff Green  
Mr Andrew Day  
Ms Cathy Costa

**Ms Sally Both**  
Chief Executive Officer

## **AGENDA**

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**1. Welcome and Apologies**

**2. Disclosures of Interests and Conflicts of Interest**

**3. Confirmation of Minutes of the Extra Ordinary Board Meeting held on 19 September 2018 (see Page 4 - Attachment 1)**

**Recommendation:**

**That the Board confirms the Minutes of the Extra Ordinary Meeting held on 19 September 2018.**

**4. Annual Report 2017/2018**

Pursuant to Sections 131 to 134 of the Local Government Act, the Corporation has prepared an Annual Report for the 2017/2018 year. The Report outlines the Corporations achievements towards the strategic objectives outlined in the Library Plan and the implementation of the Strategic Resource Plan.

A copy of the draft Report was forwarded to the Minister of Local Government on 26 September 2018. The Corporation has given public notice of discussion of the Report at this meeting and sought submissions.

The Financial Report was approved by the Library Board at its meeting on 22 August 2018. The Corporation has received the Auditor General's Report dated 6 September 2018 with a signed, unqualified opinion on the Financial Statements and Performance Statement.

Once endorsed by the Board, a limited number of copies will be printed and distributed. An electronic copy will be available on the Corporation's website.

**Recommendation:**

**That the Board endorses the publication of the Annual Report 2017/2018 as presented.**

**5. Other Business**

**6. Next Meeting Date**

12 December 2018

**7. Closure**

## **ATTACHMENT 1**

### **Meeting of the Board of the Whitehorse Manningham Regional Library Corporation**

#### **Minutes of Meeting No. 131**

**Held in Meeting Room 1, Box Hill Library on Wednesday 19 September 2018 at 5.00 pm**

#### **PRESENT: Board Members:**

Cr Anna Chen	Manningham City Council (Chair)
Cr Geoff Gough	Manningham City Council
Cr Tina Liu	City of Whitehorse
Ms Noelene Duff	Chief Executive Officer, City of Whitehorse
Mr Andrew Day	Chief Executive Officer, Manningham City Council
Ms Cathy Costa	Community Representative, City of Whitehorse

#### **In Attendance:**

Ms Sally Both	Chief Executive Officer, WMRLC
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#### **1. WELCOME AND APOLOGIES**

Cr Prue Cutts

#### **2. DISCLOSURE OF (A) INTERESTS (B) CONFLICTS OF INTERESTS**

Ms Both declared a conflict of interest with regards Item 4

#### **3. CONFIRMATION OF MINUTES**

Motion:

That the Minutes of the meeting of the Board held on 22 August 2018 be adopted as a true and correct record.

Moved: Cr Liu  
Seconded: Ms Costa  
Carried

#### **4. CONFIDENTIAL REPORTS**

Motion:

That in accordance with Section 89(2) (a) of the Local Government Act 1989, the Board resolve to go into camera and close the meeting to the public as the matter to be discussed relates to contractual and personnel matters.

Moved: Ms Duff  
Seconded: Cr Liu  
Carried

#### **4.1 Appointment of Chief Executive Officer**

Confidential Report was presented.

Motion:

That the meeting move out of camera and reopen to the public.

Moved: Ms Duff  
Seconded: Cr Gough  
Carried

#### **5. OTHER BUSINESS**

No other business

#### **6 NEXT MEETING**

5pm 17 October 2018 Box Hill Library

#### **9 CLOSURE**

Meeting closed at 5.05pm

Signed as a true and correct record

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Chairperson      \_\_/\_\_/2018